

CHS Offer Management App User Guide

For iOS and Android

1. To make an offer, first tap the Cash Prices button from the Main Menu.



2. From the Cash Prices screen, tap the Delivery Period you want to place an offer for.

The screenshot shows the 'Cash Prices' screen for Meredith Rd Elburn, Corn. It includes a home icon, a refresh icon, and a subtitle 'Click the row to make a transaction.' Below that, it says 'Last updated: 1-26-2018 04:42 PM'. The table below shows the following data:

Delivery	Cash	Basis	Chg
Jan	\$3.22	-0.35	1'2 >
FH Feb	\$3.24	-0.33	1'2 >
LH Feb	\$3.24	-0.33	1'2 >
March	\$3.30	-0.27	1'2 >
April	\$3.34	-0.32	1'2 >
May	\$3.36	-0.29	1'2 >
June	\$3.36	-0.38	1'4 >

3. From the Make Offer screen, select Offer Type, Delivery Method, and enter the Quantity and Offer Price of your target offer. After you verify everything is correct, tap the Next button in the lower right hand corner.

The screenshot shows the 'Make Offer' screen for Meredith Rd Elburn. It includes a home icon, a refresh icon, and a subtitle 'Specify Offer Quantity & Price.' The form contains the following fields and options:

- External Account: Meredith Rd Elburn
- Offer Type: Cash (dropdown menu)
- Offer To: Sell
- Delivery Method: Deliver (DEL) (dropdown menu)
- Corn
- QTY (bu): [input field]
- Max QTY 36000
- Cash Price: \$3.2950
- Offer Price (US): [input field]
- Contract / Sym: Mar18 / @C8H
- Delivery Period: 03/01 - 03/31/18
- Offer Expire Date / Time: 2-25-2018 (dropdown) 3:00 PM (dropdown)
- Comments: [input field]
- Buttons: Back, Cancel, Next

DTN Portal Customer Service contact information:

Phone: 1-800-311-1516 Email: portalsupport@dtm.com

- Confirm all the information for your offer is correct and tap Create Offer to submit offer.



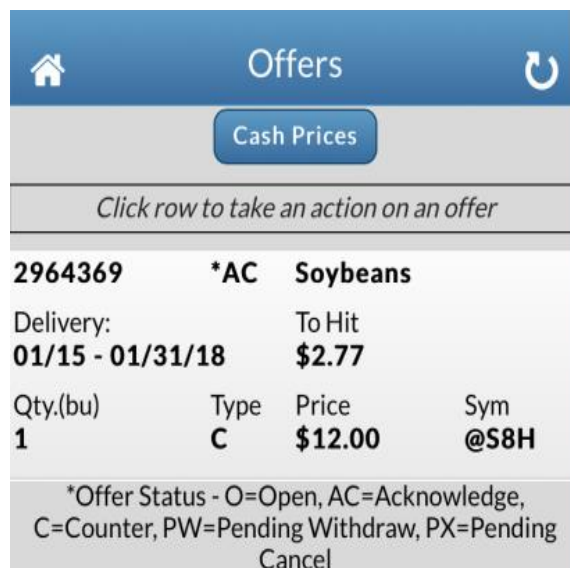
- You then will get a message stating that your offer was successfully submitted. Tap Ok.



- From the Main Menu, view your Working Offers & Contracts by tapping the appropriate button.



- From the Offers page, you can make adjustments to your Offers by tapping on the Offer.



- From the Contracts page, you can view the Contracts you have with CHS.
- DTN Customer Service can be reached by phone at 1-800-311-1516 or by email at portalsupport@dtm.com

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